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# NASSAU COUNTY BAR ASSOCIATION

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15th & West Streets  
Mineola, NY 11501

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## NASSAU COUNTY BAR ASSOCIATION MEDIATION AND ARBITRATION PANELS

### ARBITRATOR APPLICATION

To serve as an Arbitrator on the NCBA Mediation and Arbitration Panels, you must be a member on the Nassau County Bar Association in good standing, admitted to the New York Bar for at least 10 years, have training as an arbitrator from an approved provider, and pay the annual fee for Panel membership of \$250. This fee may be waived in any subsequent year if no cases have been assigned. Please make out your check to the Nassau County Bar Association and mail with this application to NCBA, Attention: ADR Administrator.

Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

*Print or Type*

Firm Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

#### **Legal Education**

Law School Attended: \_\_\_\_\_

Date of Graduation and Degree: \_\_\_\_\_

Post Graduate Degree(s): \_\_\_\_\_

Have you received training as an arbitrator? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please identify the provider of the training and date(s) and number of hours/days of such training, and describe the course program. (*Attach additional sheets if necessary.*)

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**FOR NCBA USE ONLY**

**ACTION BY ADR ADVISORY COUNCIL:** \_\_\_\_\_

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\_\_\_\_\_  
**ADR ADVISORY COUNCIL MEMBER**

List all courts in which you are presently admitted to practice and dates of admission:

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Indicate the general nature of your law practice, and areas of concentration, (if any):

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What percentage of your practice in the last five years was

Civil \_\_\_\_\_ Administrative \_\_\_\_\_ Criminal: \_\_\_\_\_ Other: \_\_\_\_\_

Are you or have you ever been engaged in any other occupation other than the practice of law?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, provide details: \_\_\_\_\_

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Have you ever been the subject of any complaint charging you with a breach of ethics or with unprofessional or illegal conduct by, or made to, any court, administrative body, bar association, disciplinary committee or other professional group? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, provide full particulars, including disposition: \_\_\_\_\_

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List all bar associations and professional societies which you are currently a member of, or which you have been a member of, within the past 5 years:

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Identify the types of cases that you have handled as an arbitrator.

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Identify all arbitration providers, if any, for which you are currently serving as a neutral arbitrator.

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Identify the types of arbitration cases you have handled as an attorney representing a party.

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Provide two professional references that we may contact regarding your qualifications to serve as an arbitrator.

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Are you now, or within the last five years have you been, a member or the chairperson of any committee of any professional organization or societies, including bar associations?

If so, please provide details and include dates:

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**I hereby consent to a full disclosure of the proceedings relation to my application for appointment as an Arbitrator and authorize the NCBA Judiciary Committee to make any inquiry of any person or organization concerning my qualifications for such position. I acknowledge that any failure to disclose information or providing false or misleading information requested by the Judiciary Committee should be grounds for denial of appointment or removal from this position. I hereby affirm that all information contained herein is true to the best of my knowledge and belief.**

\_\_\_\_\_  
Signature of Applicant

CONSENT AND AFFIRMATION

I agree that, if found through the website of the Nassau County Bar Association, I will administer the case through the Bar Association and will charge the rate set by the Rules.

If appointed, I hereby agree to serve as an Arbitrator pursuant to the Rules for Arbitration of the Nassau County Bar Association, and affirm that I will equitably and justly arbitrate all matters coming before me to the best of my ability.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_