

Secretary

- Date Posted:** March 20, 2009
- Name:** Janette Blum
- Address:** 238-26 116th Road Elmont NY 11003
- Phone:** (516) 285-3892
- Fax:**
- Email:** jblumast@cs.com
- Comments:** Highly experienced legal secretary in most fields of law. Proficient in Word and Word Perfect. Know Excel, Timeslips, and I am a Notary.