

Paralegal

Company: Long Island Temps

Job Description: Paralegal

Required Skills:

Experienced Paralegal to work for a well established Melville based company. Full-time temporary position could possibly go permanent, Hours Monday-Friday 8-5 or 8:30-5:30. Looking for experience with drafting vendor contracts and heavy legal research experience. Bachelors Degree is preferred and a Paralegal Certificate is required. Candidate must have corporate paralegal experience. Candidates with only Real Estate experience will not be considered. Please fax or email a word document copy of your resume. Salary flexible based on experience.

Location: Melville, NY

Contact Name: Jennifer Davniero, Vice President of Long Island Temps
phone: 516-777-8367 fax: 516-294-6604

Email Address: Jennifer.davniero@litemps.com -
<http://www.litemps.com/>